

CAEAS Meeting Minutes – September 29, 2025 at 3pm-4pm via Zoom

Present: Lisa Moalem, Avery Forbes, Brenda Hernandez-Acevedo, Tanja Haxhoviq, Monica Duncan, Sandra Campeanu

Guests: Munira Ayalew, student; Sky Castillo, Admissions Specialist in Nursing; Yvette Rosario, Senior Registrar

Next meeting: TBD

The committee unanimously voted to re-elect Sandra Campeanu as committee Chair.

Next, Sky Castillo, Admissions Specialist in Nursing, brought a proposal to the committee that called for a 7-year expiry date for Nursing pre-requisite courses. The committee discussed the proposal and sent it back to the Nursing Department to further clarify how the proposed policy change would interact with the Dept's practice of only looking at a student's first attempt at their pre-requisite courses. For example, does the current proposed policy mean that students who had an insufficient grade in a pre-requisite course 10 years ago might now be considered eligible to become a Nursing student if they had a sufficient grade in the repetition of that same course 2 years ago?

Lastly, the committee heard a proposal from the Provost's office to adopt a standard grading scheme for undergraduate courses, on Brightspace. (For courses that use alternate grading schemes, this policy does not change anything.) However, for undergraduate courses that use the typical grading scheme, this policy change now specifies the percentage ranges for each letter grade. The committee voted unanimously to approve this change.

Respectfully submitted,  
S. Campeanu